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GOLF ACADEMY SAFE MANAGEMENT PLAN

The Singapore Golf Association (SGA) has established a set of guidelines for all golf academies located at golf clubs or public golf facilities. The following measures are to be implemented upon the resumption of golf activities to ensure the safety of all golfers and coaches. All golf academies are required to follow strictly to this plan and instructions given by the management of golf clubs or public golf facilities.

Owners or Operators of facilities are responsible for ensuring the implementation of safe management measures, and that their patrons/users comply to them. It is vital that venue operators adhere to the spirit and draw up plans to limit the risk of transmission.

OTHER SAFE MANAGEMENT MEASURES

Other safe management measures will continue to be in place. These include, but are not limited to:

- a. Mask wearing. Masks should be worn as a default. Masks can be taken off when performing strenuous exercise, although it is still recommended to not unmask as good practice even under such circumstances.
- b. Sharing of common equipment should be avoided. If this cannot be done, then equipment should be wiped down / sanitised frequently. This includes equipment such as weights and basketballs.
- c. Reducing Physical Interaction & Hygiene and Ensuring Safe Distancing. Owners or operators of facilities are responsible for ensuring safe management measures are implemented, and that their patrons/users comply. Facility owners/operators will have to:
 - i. Organise human traffic flow and space management to ensure that the mixing of groups is minimised to transient contact;
 - ii. Put in place measures to minimise crowding or mixing at common facilities e.g. toilets. Where possible, specific common facilities should be designated to specific zones so that attendees from different zones do not mix when using such facilities;
 - iii. Conduct temperature screening and checks on visible symptoms for visitors, and turn away those with fever and/or who appear unwell. SafeEntry must be implemented for participants and visitors. From 17 May 2021 onwards, all participants and staff are to use either the TraceTogether app or the TraceTogether Tokens for SafeEntry;
 - iv. Frequently disinfect common spaces and interactive components (e.g. smart kiosks, turnstiles). Operators are strongly encouraged to adopt good sanitation and hygiene practices to achieve the SG Clean quality mark.
 - v. Place hand sanitisers in close proximity of the facility entrance and high-touch surfaces like door handles. Attendees should be encouraged to sanitise their hands before entering and upon leaving the facility;



vi. Ensure that golfers do not shout unnecessarily while engaging in physical activities. This is because shouting increases the risk of transmission via droplets. Golf Coaches/instructors may raise their volume when communicating instructions or in the event of a potential danger.

Safe Management - Training

Facility Capacity

- The maximum number of persons allowed at each facility, apart from on-course golfing, shall be limited according to its Gross Floor Area based on 10 square-metres per person or 50 persons, whichever is lower. This applies to all outdoors, indoors and sheltered facilities that are larger than 50 square-metres
 - Management of in and out flow within the specific facility
 - No facility except for on-course golfing, regardless of size, shall admit more than 50 persons without specific approval by Sport Singapore. Requests for such approval may be considered for large facilities that can be organised into separate facilities, each with its own limit.
- Facility operator to ensure measures are in place to ensure venue capacity is observed so that there will be no overcrowding
- “Use and leave” principle or “Play golf and go home” concept is encouraged.

General Operations

- Physical distancing of 2 metres (2 arms-length) within the group at all times
- 3-metre distance between different groups should be maintained at all times
- No mixing between multiple groups throughout
- Mask should be worn as a default. Masks can be taken off when performing strenuous activities, although it is still recommended as good practice even under such circumstances.
- Coaches/Instructors should wear masks when giving instruction, but may take their masks off when demonstrating strenuous actions. Swim instructors are not required to wear masks due to the nature of activity
- Seniors above the age of 60 are more vulnerable to the virus and hence should strictly adhere to the “Use and Leave” principle
- Maximum of 5 athletes per training group, excluding Coach (only 1 coach is permissible per group)
 - Coaches are allowed to teach multiple groups of 5 at one time if safe distance of 2m between participants and 3m between different groups can be maintained at all times. A coach may coach multiple groups of 5 persons, subject to the venue capacity limit and safe management measures. Large outdoor classes will be limited to a maximum of 30 pax at outdoor public spaces.
- General fitness or physical exercise rehabilitation work to be done at home
- All indoor golf/training simulators are allowed to open, subject to its facility capacity. All persons must wear their masks on at all times.



- All golf events or competitions organized must have explicit approval of its Safe Management Measure (SMM) plans in place by SGA or Sport SG.
- Public and private gyms and fitness/exercise studios, including those operated by commercial enterprises, national sports associations, country clubs, golf clubs, private apartments, condominiums and charities, are to close during the stipulated period as per the Stricter SMM for Sport and Physical Exercise & Activity issued by Sport SG dated 6th May 2021.
- Golfers to be dressed and ready to train upon arrival
- Minimize the need to change before or after training
- No sharing of personal equipment including warm-up bands, practice balls, towels, bottles
- Shared training equipment (eg launch monitors) to be cleaned and sanitised before & after each usage
- Staggered timings between training sessions are recommended to be implemented. Recommend having 5-10 minutes between training sessions instead of back-to-back sessions.

Safe Management - General Operations

- Training rooms to be cleaned and sanitised twice daily (start & end of day)
- Equipment to be thoroughly wiped down and cleaned before and after each use
- Hand sanitisers to be used on entry and exit of facility
- Minimize cash transactions at the facility
- Training rooms and offices to be aired & ventilated between training sessions

General Measures – Screening & Contact Tracing

- There will be appointed Safe Management Officers (SMO) at golf clubs or public golf facilities. They will be briefed to oversee and ensure that the required Safe Management Measures are in place
- Single entry/exit point to the facility
- All individuals to undergo temperature taking and travel declaration at entry point
- “Safe Entry” will be implemented for all individuals at entry point
 - Personal Declaration as per required by Safe Entry application
- Use of “TraceTogether” app is highly encouraged to facilitate contact tracing
- Golfers, coaches or other approved personnel who are unwell, on Stay Home Notice (SHN) or Quarantined Order will not be allowed to enter the venue
- Actively monitor unwell employees/students and guard against incipient outbreaks
 - Require employees/students to submit records of their MCs and diagnoses provided (for COVID like symptoms)
 - Take preventive actions to guard against incipient outbreaks such as monitoring of personal health and not take any chances
 - Employees/students must inform of the details of the clinic and doctor visits made over the past 14 days (for any COVID like symptoms)
- Have in place an evacuation plan for suspected cases, as well as for all other onsite personnel



- Any employee/student feeling unwell or has COVID like symptoms should report, leave the workplace and consult a doctor immediately. The academy must track and record these cases as part of Safe Management measures
 - For incapacitated individuals, clear the area and administer aid immediately to the nearest hospital
- Put in place a follow-up plan in the event of a confirmed COVID case
 - Immediately vacate and cordon off immediate section of workplace/premise where confirmed case worked
 - No need to vacate whole building or floor if there is no sustained and close contact with confirmed case
 - Carry out thorough cleaning and disinfect all relevant on-site areas exposed in accordance to NEA guidelines
 - Workplaces with confirmed cases could be suspended if there are public grounds to do so

Responsibilities of SMOs

- Establish and coordinate a system of Safe Management Measures to provide a safe working environment and minimise risk of outbreaks
- Implement a detailed monitoring plan to ensure compliance with Safe Management Measures and issues (eg remedy of non-compliance, risk mitigation) are resolved in a timely manner
- Duties of SMOs include:
 - Coordinate implementation of Safe Management Measures
 - Identifying relevant risks
 - Recommending and assisting in implementing measures to mitigate risks
 - Communicate measures to all personnel working in workplace
 - Conduct inspections and checks to ensure compliance at all times and to report and document any non-compliance found
 - To take immediate action to remedy any non-compliance found during the inspections
 - To keep records of inspections and checks conducted and corrective action taken. Records should be made available upon request of a government inspector

Social Responsibilities

- Provide & display education material within the Academy to promote required behaviours (e.g. regular and thorough handwashing, covering mouth and nose with a tissue or sleeve during coughing/sneezing)



- Anyone who is feeling unwell or display any symptoms of COVID-19 virus should seek medical assistance immediately. The individual MUST not expose himself or herself to the public
- Cover your mouth with your hands when needed to sneeze or cough and wash them immediately
- Observe good personal hygiene practices like frequent washing of hands with soap
- Carry along personal hand sanitizers
- Avoid touching of eyes, nose and mouth
- Avoid shaking of hands or any other physical interaction with others
- Observe correct usage of mask and disposal