Singapore Golf Association
249 Sembawang Road, Singapore 758352
UEN : S61SS0189L
Tel : (65) 6755 5976
E-mail : sga@sga.org.sg
Website : www.sga.org.sg

Updated: 30 October 2026

SGA Sub Committees' Term of Reference

Tenure of SGA Sub-Committee members:

a. One year: 1st October to 30th September

AUDIT & RISK SUB-COMMITTEE

Terms of Reference

1) Checks on the adequacy of and, if necessary, implement internal control system and proper procedures for key processes
2) Ensures that all functions and activities of SGA comply with established policies and guideline procedures
3) Reviews with the external auditors their audit scope prior to the commencement of their audit
4) Reviews with the external auditors on any major findings, management letter and response
5) Recommends to the SGA Executive Board on the approval of the annual audited financial statements

FINANCE & INVESTMENT SUB-COMMITTEE

Terms of Reference

1) Oversee and review the SGA Financial Policy and Procedures.
2) Review, formulate and recommend updates to SGA Investment Policy for the endorsement of SGA Executive Board and approval of the SGA Governing Council (if applicable).
3) Review, formulate and recommend of a framework for an adequately funded reserve.
4) Review, formulate and recommend of a framework to safeguard the assets of SGA.

LEGAL & GOVERNANCE SUB-COMMITTEE

Terms of Reference

1) Governance
    i. Advising on best practices for the effective governance and management of the SGA.
    ii. Providing advice to the Executive Board on adherence to the Code of Governance for Charities and IPCs.
    iii. Oversee the implementation of operating policies, standards, and procedures.
2) Compliance
    i. If required, to advise the Finance and Audit Committees on the financial policies and procedures of the SGA.
    ii. Review and ensure SGA's compliance with relevant legal and regulatory requirements, with the assistance of professional advisers where appropriate.
3) Legal
    i. Provide legal advice and guidance to the Executive Board and Governing Council on matters affecting SGA's operations.
    ii. Address disputes arising within SGA from a legal perspective.

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iii. Liaise and coordinate with external legal counsel as necessary in connection with the Committee's work.
iv. Collaborate and work with other committees and departments within the SGA to ensure legal alignment across SGA's operations.

4) Constitutional
   i. Review and propose amendments to SGA's Constitution as needed.
   ii. Ensure that SGA's activities and decisions are consistent with its Constitution.

COMMUNITY & GRASSROOTS SUB-COMMITTEE

Terms of Reference

1) Develop and recommend strategies and initiatives to grow grassroots participation in golf across demographics.
2) Support programmes that introduce golf to new participants and provide opportunities for them to experience and participate in the sport.
3) Develop and support community golf programmes and initiatives, including engagement with schools, community organisations and other relevant partners.
4) Promote greater accessibility and inclusivity in golf, including opportunities for women, persons with disabilities and other community groups.
5) Support initiatives that provide pathways for recreational and grassroots participants to continue their involvement in golf.
6) Identify opportunities for collaboration with relevant stakeholders to broaden the reach and impact of SGA's community and grassroots programmes.
7) Monitor the effectiveness of SGA's community and grassroots initiatives and recommend improvements where appropriate.

TRAINING & DEVELOPMENT SUB-COMMITTEE

Terms of Reference

1) Oversee SGA's High Performance Programme, encompassing junior development, talent identification, national squads, elite amateur and professional golf.
2) Develop and review athlete selection policies and criteria for High Performance Squads, overseas tournaments and major games, including the SEA Games and Asian Games.
3) Approve the selection, promotion and removal of athletes from SGA's High Performance Squads, as well as their participation in overseas tournaments, based on recommendations from the National Coaching Team.
4) Review and endorse athlete nominations for major games in accordance with applicable selection policies and requirements of the relevant sporting authorities.
5) Monitor athletes' performance, progression and conduct through regular reports from the National Coaching Team.
6) Monitor and evaluate the technical performance and effectiveness of the National Coaching Team and recommend improvements to coaching and athlete development programmes.

Member of International Golf Federation, Asia Pacific Golf Confederation and ASEAN Golf Federation

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7) Oversee junior golf development initiatives, including talent identification, training and competition pathways, to discover and nurture promising young golfers.
8) Review and endorse annual High Performance training and competition plans and budgets for Executive Board approval, and oversee their implementation.
9) Approve adjustments to training programmes, competition schedules and resource allocation within approved budgets and delegated authority.
10) Conduct or commission preliminary investigations into disciplinary complaints involving High Performance Squad members, in accordance with SGA's policies.
11) Provide periodic updates and recommendations to the Executive Board on athlete development, competitive performance and other matters requiring Board consideration.

SPONSORSHIP & FUNDRAISING SUB-COMMITTEE

Terms of Reference

1) Develop and recommend strategies to strengthen SGA's corporate sponsorship and fundraising efforts.
2) Identify and facilitate introductions to potential corporate sponsors, donors and strategic partners, leveraging the networks and expertise of its members.
3) Support the development of sponsorship opportunities and fundraising initiatives for SGA's programmes, events and activities.
4) Assist in cultivating and maintaining relationships with existing and prospective sponsors and donors.
5) Provide advice on sponsorship propositions, fundraising campaigns and donor engagement initiatives.
6) Develop and recommend strategies to strengthen SGA's branding, marketing and positioning to enhancing its profile.
7) Monitor progress against SGA's sponsorship and fundraising objectives and provide recommendations to strengthen financial sustainability.